

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING
Lake Shore Branch Library – October 24, 2018

PRESENT: Jack Connors, Karen Kaczmarski, Anita Metzger, Joe Lowry, and Brian Hoth (Director)

President Jack Connors called the meeting to order at 6:00 PM.

MINUTES: Joe Lowry moved to accept the minutes of September 18, 2018. Anita Metzger seconded and the motion was passed.

PUBLIC COMMENT: none

DIRECTOR'S REPORT: Director Brian Hoth presented his written report to the Trustees.

- Brownie and Girl Scout troops are meeting regularly at the Hamburg Library through June 2019.
- A page and I participated at the 21st Annual Earth Day Celebration at Penn Dixie on Saturday, October, 6.
- The Hamburg Library worked in conjunction with the Village Business Advisory Council (VBAC) to do programming to complement "Halloween Fun" held that day. Three hundred children and adults visited for spooky storytime, creepy crafts, and Halloween-style sensory stations. The library entered a scarecrow based on the character in the book, "Where the Wild Things Are" for the Scarecrow Contest.
- On Friday, October 19, the Hamburg Guitar Quartet held its 11th Annual Concert at the Hamburg Library for 75 adults.
- The Lake Shore Library is getting additional classes to visit from Cloverbank Elementary.
- Both libraries are participating in a passport program during Red Ribbon Week with Big Tree Elementary PTA.

PRESIDENT'S REPORT: Lake Shore Library's statistics have improved due to the efforts of the Branch Manager Chelsey Lonberger and her staff.

TREASURER'S REPORT: Anita reviewed the report the Trustees received.

OLD BUSINESS:

- Reading Garden Grand Opening – cancelled due to the weather. Looking to be rescheduled in the spring.
- 2018 Bullet Aid – still awaiting funding.
- Café – discuss with the Town about getting a vendor and how much they would like the library to get involved. Director Hoth will look into how many other libraries in the System have a café and how they are operated. Also, he will talk to ECC South about their operation.
- HVAC system for Lake Shore Library – still no word as to when it will be replaced.
- Association of Contracting Libraries (ACT) Board meeting – Anita Metzger attended the meeting and reported on the System contracts, training for trustees, and orientation for library directors.
- New trustee orientation scheduled for Friday, November 9, 5:30 PM at the Hamburg Library.

NEW BUSINESS:

- Chiavetta's Chicken Barbeque – Friday, October 12 at Lake Shore Library. Made \$1124.75 in profit. Money goes towards library programs.
- Disaster Plan – Director Hoth working on developing a plan for both libraries. Should have it completed early next year.
- Condition of parking lot at Lake Shore – Jack Connors will speak to Highway Superintendent Ted Casey regarding repairs.
- It was suggested by Jack Connors to invite the Girl Scout Troop that meets at Hamburg to a board meeting.

EXECUTIVE SESSION:

At 7:00 PM a motion was made by Karen Kaczmarski and seconded by Jack Connors to move into executive session. At 7:20 PM a motion was made by Karen Kaczmarski and seconded by Joe Lowry to move out of executive session.

The meeting was adjourned at 7:25 PM. The next meeting will be held on Tuesday January 15 @ 6:00 PM at the Hamburg Library.

Respectfully submitted, Brian Hoth, director